

Report to Portfolio Holder for Climate Change and Natural Habitats

Subject: Approval and authorisation to enter into a contract with Calverton Parish Council for the provision of grounds maintenance services for 2023/2024.

Date: 1st March 2023

Author: Business Development and Support Manager – Environmental Services

Purpose To request approval to enter into a contract to provide grounds maintenance services to an existing client, Calverton Parish Council, for a period of one year commencing on 1 April 2023.

Key Decision This is not a Key Decision.

Recommendation(s)

THAT:

Approval is given for the Council to enter into a one year contract with Calverton Parish Council to provide grounds maintenance services from 1st April 2023.

1 Background

- 1.1 Gedling Borough Council currently provides grounds maintenance services to Calverton Parish Council at various sites listed in Schedule 2 the Bill of Quantities (Appendix 1 to this report). The Council's Parks and Street Care Service has been providing this service since the 1990's on a contractual basis. The Council provides this service to the Parish Council under the section 1(1)(d) of the Local Authorities (Goods and Services) Act 1970 which enables Local Authorities to provide and charge public bodies (including Parish Councils) for such services.

- 1.2 The existing Calverton Parish Council contract expires on 31st March 2023. The services to be provided under the contract include grass cutting; sports pitch preparation; maintenance of children's playgrounds; grave digging and associated works, together with general horticultural and arboricultural work.

2 Proposal

- 2.1 It is proposed that the Council enters into a new one year contract for the Council to provide ground maintenance services to Calverton Parish Council from 1st April 2023 at the rates outlined in the Bill of Quantity.

3 Alternative Options

- 3.1 An alternative option would be to not authorise the provision of this service and not enter into the agreement for 2023/24. This would result in a loss of income for PASC services which could then result in the need to restructure PASC Services. 0.5 PASC operative posts are currently utilised in the provision of this ground maintenance service. If the service ceased those posts would be under threat.

4 Financial Implications

- 4.1 The contract price is a total of £39,739.83 of which £31,289.23 is for annual scheduled works plus a variation order of £8,450.60. These amounts currently form part of PASC services annual budget for 23/24.
- 4.2 The contract price is based on the Bill of Quantities see Appendix 1 for details. These have been calculated based on full cost recovery and uplifted by 5% for 23/24.
- 4.3 These works are completed by approximately 0.5 FTE of a PASC operative.

5 Legal Implications

- 5.1 The power to undertake this service stems from the Local Authority (Goods and Services) Act 1970. Works for third parties must be approved by the Executive where the works are in excess of £20,000.

6 Equalities Implications

There are no equalities Implications arising from this report.

7 Carbon Reduction/Environmental Sustainability Implications

There are no direct implications in relation to this Council, however, the nature of the works for the Parish are to enhance the environment.

8 Appendices

None

9 Background Papers

None.

10 Reasons for Recommendations

10.1 This contract will bring income into the PASC department which will be reinvested into the service.

It will also serve to ensure that Calverton Village is well maintained, attracting others to the area and thereby increasing footfall for local business.

Statutory Officer approval

Approved by:

Date:

On behalf of the Chief Financial Officer

Approved by:

Date:

On behalf of the Monitoring Officer